

Virginia Tech Vendor and Contractor Parking Access

Purpose

To improve management of Vendor and Contractor vehicle transportation and parking on campus and to reduce the unrestricted use of sidewalks and turf.

Permits

Virginia Tech Parking Services requires the purchase and display of a parking permit for all vendor and contractor vehicles, privately and company owned that park on campus. Permits are available through application at Virginia Tech Parking Services, 505 Beamer Way.

Contractors for Capital Construction Projects: No permit is required for parking INSIDE an authorized FENCED project site.

Regulations for vendor/contractor vehicles with valid permits

Vendor (Sells goods or services to the University):

Vendor vehicles may use F/S spaces up to **2 hours**, loading docks and service vehicle parking spaces as the primary places for deliveries while performing their service. Vendor vehicles that need temporary access to land-locked buildings can drive on designated sidewalks and park in designated VBC pull-off areas. While designated sidewalks may be used to access land-locked buildings, no parking is permitted on any roadway, sidewalk or turf. See map for details.

Note: VBC Pull-off parking spaces in land-locked areas use a grid system that allows grass to grow. All pull-off spaces are marked with a "Service Vehicle" sign. All access routes on sidewalks are designated with "VBC Access Route" signs.

Contractors (For parking purposes, a contractor is defined as any external company that provides construction, construction-related maintenance and repair, or utility infrastructure services to Virginia Tech):

Contractor company owned "branded/logo" vehicles may use loading docks and service vehicle parking spaces as the primary places for parking while working on their project. Contractor vehicles that need temporary access to land-locked buildings can drive on designated sidewalks and park in designated pull-off areas. While designated sidewalks may be used to access land-locked buildings, no parking is permitted on any sidewalk. With an additional Turf Permit, contractors are allowed to park on turf areas while working on their project. No permit is needed within a fenced construction site. Personal vehicles driven by contractors are allowed to park in the Duck Pond Overflow Lot Only.

Parking Services reserves the right to restrict Contractor vehicles parking at crowded long-term construction sites. In the event of this restriction, Parking Services will designate a perimeter lot for employee parking. Transportation to and from work site will be contractor's responsibility. No equipment/ trailers are allowed in any parking lot on campus.

VBC Remote: With a VBC remote permit, you may park in the Chicken Hill Lot Only.

Enforcement

Parking tickets are issued for rule violations. Repeated violations and/or failure to pay past fines may result in wheel booting or towing. All other university parking rules and regulations are in effect with these permits (e.g. no overnight (24 hr) parking). Visit parking.vt.edu for the complete parking regulations.

Parking quick guide

Virginia Tech Parking Services requires the purchase and display of a parking permit for all vendor and contractor vehicles, privately and company owned that park on campus. Permits are available through application at Virginia Tech Parking Services, 505 Beamer Way.

Permits are required to park on campus from 7:00 a.m. - 10:00 p.m., 7 days a week (unless signed otherwise). Parking regulations are always in effect, including when classes are not in session.

Some Restricted areas include ADA spaces, timed areas, and carpool spaces.

All tickets are payable within 10 calendar days of ticket issuance. After 10 days, a \$10 late fee is added to the citation fine.

Vehicles that receive five or more tickets in any one semester will be booted. There is a \$35 boot removal fee. If your vehicle is booted, contact Parking Services to make arrangements for boot removal.

Appeals must be made online by going to parking.vt.edu or in writing on a Parking Services Appeals Form (available at Parking Services) within 10 calendar days of ticket issuance. If you disagree with the decision made on your first appeal, you may request your appeal be reviewed by the Appeals Hearing Committee. Tickets must be paid in full before being placed in second appeals. The second appeal must be requested within 10 days of the first appeal decision. Failure to formally appeal or pay a citation negates any right to further address the violation.

A VBC parking permit does not allow parking on the turf. If you need to park on the turf, you should apply for a turf permit at the Parking Services office. (There is a 2 to 5 day processing period and a \$50 charge for these permits.)

The complete parking rules and regulations are available at parking.vt.edu

Citations: parking.vt.edu/citations

Appeals: parking.vt.edu/citations/appeals-process

