



## 2019-20 PARKING QUICK GUIDE

### PERMITS

Permits are required to park on campus from 7 a.m.-5 p.m., Monday-Friday (unless signed otherwise). Parking regulations are always in effect, including when classes are not in session. Permits are not required after 5 p.m. or on weekends except in the following areas:

- 417 Clay Street Lot (Old Cranwell Lot) (24 hour parking)
- Basketball Facility Extension Lot (24 hour parking)
- Dietrick Lot (24 hour parking)
- Hahn Hurst Lot (24 hour parking)
- Owens Lot (24 hour parking)
- Pamplin Lot (24 hour parking)
- University Bookstore Lot (metered)
- The Drillfield is reserved for faculty/staff displaying a valid parking permit, Monday through Friday from 7 a.m. to 8 p.m. Graduate students displaying a valid graduate parking permit may park on the Drillfield between 5-8 p.m.

Parking permits may be purchased at [www.parking.vt.edu](http://www.parking.vt.edu) or in person at the Parking and Transportation Office. Faculty/staff and students must present their Hokie Passport and vehicle registration.

Permits may be purchased using cash, check, MasterCard, Visa, or Hokie Passport. Eligible faculty and classified staff may purchase permits using payroll deduction for yearly and spring semester permits during the enrollment period. Eligible students may also pay for their permits through their student accounts during specific permit purchase enrollment periods.

### FACULTY/STAFF PARKING

Faculty and staff may park in faculty/staff, commuter, graduate, and resident parking areas. Parking is not allowed in areas restricted by signs, such as service vehicle areas, carpool spaces, visitor spaces, and admission guest areas.

### COMMUTER AND GRADUATE STUDENT PARKING

Commuter and graduate students may park in the commuter section of Litton-Reaves Lot, the commuter side of Duck Pond Drive Lot, the commuter section of Squires Lot, Track/Field House Lot, Duck Pond Drive Lot, Smithfield Road Lot, Oak Lane lots, commuter areas of the Coliseum Lot, and any resident space on campus.

Students who purchase the Graduate or Commuter Perry Street permit may park in the C/G Perry street areas and in any other valid C/G/R space on campus, not restricted by signs. Commuter and graduate students may also purchase a Remote student permit at a lower rate and can only park in the off campus student remote lot and walk or be shuttled to campus.

### RESIDENT STUDENT PARKING

Resident students may park in the resident sections of the Stadium Lot, Chicken Hill Lot, and the Duck Pond Drive Lot.

Stadium Lot, Chicken Hill Lot, and the perimeter of the Duck Pond Drive Lot are restricted during home athletic events.

### OVERNIGHT PARKING

Overnight parking (2-6 a.m.) on campus is prohibited except for university business. Residents displaying a resident parking permit may park in resident parking lots overnight.

### LOADING/UNLOADING

Before loading or unloading, individuals with a current permit should call Parking Services at **540-231-3200** and ask to be "green-logged." This allows individuals to park in certain spaces for up to 30 minutes to load or unload.

### BOOTING

Vehicles that receive five or more citations in a semester, have a balance of \$200 or more, or have a past due balance of more than 120 days, will be booted. To have a boot removed, individuals must first pay the balance for all unpaid citations (online or in person) and then visit the Office of Parking and Transportation to pay the \$35 boot removal fee.

### TOWING

Vehicles are towed at the owner's expense under the following circumstances:

- An outstanding balance of \$200 or more in unpaid citations and late fees.
- If a boot has not been removed within 36 hours.
- Parking in a handicap zone, fire lane, loading dock, emergency snow route, or in violation of athletic event parking restrictions.
- Creating a public safety concern, such as obstruction of traffic flow.

### CITATIONS

- Most parking citations-\$40
- Expired meter citations-\$35
- Parking in a fire lane, bus lane, or air intake area-\$70
- Unauthorized or fraudulent use of any parking permit-\$175 (Including misuse of daily permits)
- Parking in a handicap space or handicap access area- \$175

### APPEALING A CITATION

Appeals must be made online by going to <https://parking.vt.edu> or in writing on a Parking Services Appeals Form (available at Parking Services) within 10 calendar days of ticket issuance. Tickets must be paid in full before being placed in appeals. If, after review the ticket is overturned, a refund will be mailed to the appellant. Individuals who disagree with the decision may request that the Appeals Hearing Committee review the appeal. Failure to formally appeal a citation within 10 days of ticket issuance negates any right to further address the violation.

