Quick Guide to VT Parking & Transportation Procedures for 2015-2016

FOR THE COMPLETE PARKING RULES AND REGULATIONS, REFER TO OUR WEBSITE AT WWW.PARKING.VT.EDU

Permits are required to park on campus from 7:00 a.m.—5:00 p.m., Monday—Friday (unless signed otherwise). Parking regulations are always in effect, including when classes are not in session. Permits are not required on campus after 5:00 p.m. or on the weekends except in the following areas: Owens Lot, Hahn Hurst Lot, Basketball Practice Facility Extension Lot, and Dietrick Lot. The Drillfield is reserved for only faculty/staff from 7:00 a.m.—5:00 p.m., Monday—Friday. From 5:00 p.m.—8:00 p.m., the Drillfield is reserved for only faculty/staff and graduate students that display a current permit.

- Parking permits may be purchased online at www.parking.vt.edu, at the Parking & Transportation Office, located at 605 Research Center Drive. F/S and students must present their Hokie Passport and vehicle registration.
- Permits may be purchased using cash, check, MasterCard, Visa or Hokie Passport. Faculty and classified staff may purchase their permits using payroll deduction until September 25, 2015.

**Faculty/Staff Parking**

Faculty and Staff may park in faculty/staff, commuter, graduate, and resident parking areas. Parking is not allowed in areas restricted by signs, such as service vehicle areas, carpool spaces, TA spaces, visitor spaces, and admission guest areas.

**Commuter & Graduate Student Parking**

Commuter and Graduate Students may park in the commuter section of Perry Street Lot, Prices Fork Lot, Perry Street Parking Garage, commuter section of Litton-Reaves Lot, the commuter side of Duck Pond Road Lot, the commuter section of Squires Lot, Track/Field House Lot, Duck Pond Lot, Smithfield Road Lot, Oak Lane lots, and in commuter areas of the Coliseum Lot.

**Resident Student Parking**

Resident Students may park in the resident sections of Duck Pond Road Lot, Stadium Lot, and the Chicken Hill lot. These lots are restricted during home athletic events.

**Loading/Unloading**

If you need to load or unload, you should call Parking Services at 231-3200 and asked to be "green-logged."

**Overnight Parking**

Overnight parking (2:00 a.m. to 6:00 a.m.) on campus is prohibited except for university business. Residents displaying a resident parking permit are allowed to park in resident parking lots overnight.

**Ticketing**

- Most parking tickets are $35.
- Expired meter tickets are $30.
- Parking in a fire lane, bus lane, or air intake area is a $65 ticket.
- Unauthorized or fraudulent use of any parking permit is a $150 ticket. This includes misuse of daily permits.
- Parking in a handicap space or handicap access area is a $150 ticket.

**Booting**

- Vehicles that receive five or more tickets in any one semester will be booted on the fifth ticket.
- The boot removal fee is $35.
- If your vehicle is booted, contact Parking & Transportation for boot removal.

**Towing**

Vehicles will be towed at the owner’s expense under the following circumstances:

- An outstanding balance of $200 or more in unpaid tickets and late fees.
- Parking in a handicap zone, fire lane, loading dock, emergency snow route, or in violation of athletic event parking restrictions.
- Public safety such as obstruction of traffic flow.

**Appealing a Citation**

(For more appeals information, refer to www.parking.vt.edu/tickets.asp).

- Appeals must be made in writing on a Parking & Transportation Appeals Form within 10 calendar days of ticket issuance, by going online to www.parking.vt.edu/tickets.asp, or in person at 605 Research Center Drive.
- Tickets must be paid in full before being placed in appeals. If the ticket is overturned, then a refund will be processed.

**Appeals forms are available at the Parking & Transportation Office or online at** www.parking.vt.edu.

- If you disagree with the decision made, you may request that the Appeals Hearing Committee review your appeal.